



# SMT. K. L. TIWARI COLLEGE OF ARCHITECTURE

PIONEERING EDUCATION  
SINCE 1993

Approved by Council of Architecture, New Delhi & DTE, Maharashtra State &  
Affiliated to University of Mumbai | DTE Code No.: AR 3484

Notice no. - 09-SKLTCA-IQAC-NT-23/24-02

Date - 02.01.2024

Reference : 09-SKLTCA-IQAC-A9-23/24-02

## NOTICE

This is hereby to inform that the IQAC meeting is scheduled on 08.01.2024 at 10.00 am. The venue of meeting is -Board Room, RIS, Mira Road (East). You are requested to Kindly attend the same. The agenda of meeting will be shared with you accordingly.



Principal





IQAC Coordinator





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09 - SKLTCOA - IQAC - AG - 23/24 - 02

Date - 19.12.2023

## AGENDA

1. To read and confirm minutes of the previous IQAC meeting.
2. New policy implementation for upcoming academic year to be discussed.
- ✓ 3. To discuss about internship and placement opportunities in the industry.
- ✓ 4. Opportunities for Incubation centre and proposals to be discussed.
5. To finalize the activities such as seminars, workshops, study tours etc. and budget for the same to be proceeded to CDC.
6. All decisions regarding requirements in library, computer lab, material lab, etc. to be finalized and budget for the same to be discussed in CDC meeting.
7. Implementation of AR VR lab and 3D printing lab to be discussed.
8. To discuss research-based activities, FDPs, Staff welfare activities, etc.
9. To appoint new faculties as per COA and University norms/procedures.
10. Guidance on Diploma in Architecture course implementation and procedures.
11. To discuss about NEP, certificate courses and international opportunities for the upcoming academic year. *DISCUSS NAAC PROGRESS REPORT.*
12. Any other matter with the permission of the chairperson.

*Preepali Gupta*  
Principal



*D. S. Raju*  
IQAC Coordinator





# SMT. K. L. TIWARI COLLEGE OF ARCHITECTURE

Approved by Council of Architects, New Delhi & IIT, Maharashtra State &  
Affiliated to University of Mumbai | DFF Code No. AR 3161

## Smt. K.L.Tiwari College of Architecture

Internal Quality Assurance Cell

Meeting Place - Board Room, RIS, Mira Road (East)

Meeting Date - 08.01.2024

Meeting Time - 10.00 am

Sr. no.	Name of the members	Criteria	Designation	Signature
1	Mr. Utsav Tiwari	Management Representative	COO, Rahul Group	
2	Prof. Rupali Gupte	Chairperson	Principal, SKLTCOA	
3	Asso. Prof. Smita Chandanshive	IQAC Coordinator	Faculty, SKLTCOA	
4	Asso. Prof. Vedvati Datar	Representative Faculty	Faculty, SKLTCOA	
5	Asst. Prof. Priya Sharma	Representative Faculty	Faculty, SKLTCOA	
6	Asst. Prof. Persis Rebello	Representative Faculty	Faculty, SKLTCOA	
7	Ms. Pallavi Patil	Administrative Officer	Staff, SKLTCOA	
8	Ar. Milind Surve	Educationist	ALTERNATE ANGLE	
9	Dr. Manisha Bhise	FPAI - NGO	MANAGING DIRECTOR	
10	Mr. Rushikesh Haldankar	Industrialist (Employer)		AB.
11	Ms. Shreya Hans	Alumni		
12	Mr. Harsh Natekar	President	Student Council	







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## AGENDA 01:

**POD 01:** To read and confirm minutes of the previous IQAC meeting.

### Details of Discussion:

The Meeting was initiated by IQAC Team, SKLTCOA by welcoming Ar. Milind Surve, Ar. Nisha Nair and Principal for SKLTCOA,

## AGENDA 02:

**POD 02:** New policy implementation for upcoming academic year to be discussed.

### Details of Discussion:

**DOD 01:** Mr. Deepak Dwivedi, PA to COO Sir confirmed about the Policy document (DISHA) being in process of re-framing and will

## AGENDA 03:

**POD 03:** To discuss about internships and placement opportunities in the industry.

### Details of Discussion:

Prof Ar. Rupali Gupte Ma'am asked for a feedback on the alumnis working and the students interning under Ar. Milind Surve and Ar. Nisha Nair.

**DOD 01:** Ar. Milind Surve and Ar. Nisha Nair appreciated the students being well trained and aware of technical drawings as well as design concepts. They emphasized on students being well disciplined, punctual and being able to work rigorously and meet deadlines. This experience has made them recruit students from SKLTCOA and has been their first preference for past 3 years. Currently Ar. Milind Surve's firm has 5 interns and 3 alumni from our college working for him. While Ar. Nisha Nair has 3 interns and 2 alumni from our college.

**DOD 02:** Principal Prof. Rupali Gupte Ma'am informed that our college has been involving students in short internships of 10-15 days right from their second year onwards in their summer and winter vacations. For the same we have been collaborating with different architecture and allied firms (forming more than 30 MOU's in past 5 years). Alumni Shreya Hans confirmed the same and expressed the benefits that it has given to them under holistic development and passionate opportunities. Milind Surve agreed completely and emphasized on believing in the same ideology. He suggested short 15 days summer internships mandatorily for 3rd year B.Arch students and regular site visits during the course.

**DOD 03:** Ar. Milind Surve and Ar. Nisha Nair observed a cultural difference experienced by Interns when they join office first time in the 4th Year. Hence, they suggested batches of 10 students for 2 days workshop to visit different offices in-order to understand the detailing in drawings and work culture.

**DOD 04:** Ar. Milind Surve offered a counselling sessions for the Alumnis in-order to understand what to expect from the industry in terms of Salary and Work? Ar. Milind Surve suggested students and alumnis to begin networking with the seniors and professionals from the field. Prof Ar. Rupali Gupte Ma'am emphasised on the importance of the counselling to be done by an Architect which will benefit the students and alumnis.

## AGENDA 04:

**POD 04:** Opportunities for Incubation centre and proposals to be discussed.

### Details of Discussion:

**DOD 01:** Dr. Mayur Dubey highlighted on different schemes and approached by Maharashtra Government for boosting Entrepreneurship. The discussion began with Ar. Milind Surve explaining about how Urban Planning is different from Master Planning, that Urban Planning needs to be done by professionals with Masters Degree and Master Planning can be done with the help of students in the Final Year.

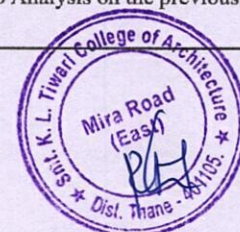
**DOD 02:** Dr. Mayur Dubey discussed about the initiative of an incubation cell this year and different Government Fundings that can be availed for the proposals. Ar. Milind Surve explained how architectural projects need to be identifies first and how team building works for a project proposal. He asked Dr. Mayur Dubey to share further details on Government Fundings and Procedures in-order to share with the students.

## AGENDA 05:

**POD 05:** To finalize the activities such as seminars, workshops, study tours etc.

### Details of Discussion:

**DOD 01:** Prof Ar. Rupali Gupte Ma'am discussed with the panel about different workshops that can be conducted for the students and asked for their recommendations. Prof Ar. Rupali Gupte Ma'am asked all faculties to prepare a Gap Analysis on the previous semesters to understand the seminar and workshops that are essential for the students.







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**DOD 02:** Ar. Milind Surve shared a Vertical Studio format with the panel. Prof Ar. Rupali Gupte Ma'am shared her experience with the format implemented earlier and appreciated Ar. Milind Surve sir's dedication towards students. He arranged a Vertical Studio for 04 different sites where the subjects were taught taking a live-project. For example Municipal Drawings and Approvals for Fourth year were taught through a live site work while Quantity and Estimation was taught to Third Year with another site.

**DOD 03:** Ar. Milind Surve suggested a personality test based on Architecture for Students for 3rd Year to understand their area of interest prior to their Internships so they can align themselves with the respective work during the semester. Prof Ar. Rupali Gupte Ma'am appreciated the suggestion and asked the Faculty Representatives to take a note of the same.

## AGENDA 06:

**POD 06:** All decisions regarding requirements in library, computer lab, material lab, etc.

### Details of Discussion:

**DOD 01:** All the requirements were discussed and an inventory were uploaded.

## AGENDA 07:

**POD 07:** Implementation of AR VR lab and 3D printing lab to be discussed.

### Details of Discussion:

**DOD 01:** Mr. Harsh Natekar spoke on behalf of the student body for the Implementation of AR VR lab and 3D printing lab.

## AGENDA 08:

**POD 08:** To discuss research-based activities, FDPs, Staff welfare activities, etc.

### Details of Discussion:

**DOD 01:** Various topics were discussed for FDPs. Ar. Milind Surve suggested regular workshops for Faculties on Awareness of various career options after Architecture. This will be beneficial for the faculties on personal growth and also students to explore. He shared his website (woarchitect.com) where he is categorised all different career paths possible for an Architect.

**DOD 02:** Prof Ar. Rupali Gupte Ma'am informed the panel about approval of 50% fees from the management for IIA Membership.

**DOD 03:** Ar. Nisha Nair spoke about the Research and Development Cell. She will be assisting in giving training sessions to faculties, conducting value added courses/ electives in writing architecture and research for students. Prof Ar. Rupali Gupte Ma'am proposed the upcoming COA conference on Architecture education and insisted all faculties to write a paper on their fields of interest. Nisha Nair immediately agreed to assist and guide faculties for the same. Prof. Ar. Rupali Gupte also updated on 4 final year students having participated in the international conference at Pune and all 4 abstracts of students are selected, they are now in process of wiring the full paper.

## AGENDA 09:

**POD 09:** To appoint new faculties as per COA and University norms/procedures.

### Details of Discussion:

**DOD 01:**

## AGENDA 10:

**POD 10:** Guidance on Diploma in Architecture course implementation and procedures.

### Details of Discussion:

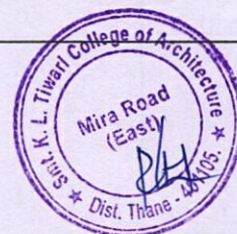
**DOD 01:** Prof Ar. Rupali Gupte Ma'am initiated the point by discussing the pros and cons of Diploma in Architecture. Compared to a full-fledged degree like B. Arch., a Diploma course has a shorter duration which allows the students to specialise in the area of their interest.

## AGENDA 11:

**POD 11:** To discuss about NEP, certificate courses and international opportunities for the upcoming academic year. Discuss NAAC Progress Report.

### Details of Discussion:

**DOD 01:** Prof Ar. Rupali Gupte Ma'am emphasised on the importance of NEP as it will be providing a 3-year exit option to B. Arch students and increased flexibility in taking up subjects. Prof Ar. Rupali Gupte Ma'am gave an example for a student with an interest in Building Technology could gain deeper knowledge in it by choosing to study related modules instead of studying everything that B-Arch offers in 5 Year Course. Prof Ar. Rupali Gupte Ma'am advised all the Faculty Representatives to be aware of the certificate courses that would be introduced under NEP.







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**DOD 02:** Prof Ar. Rupali Gupte Ma'am proposed various International Opportunities that are needed in the fields of Architecture. Currently Institution has MoU with International agencies other than Architecture. Ar. Milind Surve gave his views on the International Opportunities should be specific to Architecture Aligned Fields.

**DOD 03:** Prof Ar. Rupali Gupte Ma'am discussed NAAC Progress report category wise with respective Faculties (Asst. Prof. Persis Rebello, Asst. Prof. Priya Sharma, Asst. Prof. Pranali Ohale) Prof Ar. Rupali Gupte Ma'am asked Asst. Prof. Smita Chandanshive to understand all criterias from the criteria heads as she commences her duty of an IQAC Coordinator.

## AGENDA 12:

**POD 12:** Discussion with Dr. Manisha Bhise about various ideas that can be implemented under FPAL (NGO)

### Details of Discussion:

Dr. Manisha Bhise joined the meeting online and introduced herself first. Prof Ar. Rupali Gupte Ma'am explained the semester timeline to Dr. Manisha Bhise and asked for her ideas under FPAL.

**DOD 01:** Dr. Manisha Bhise suggested an awareness campaign for Cervical Cancer and different types of Vaccinations. Prof Ar. Rupali Gupte Ma'am invited Dr. Manisha Bhise to college and have a Talk with the students, faculties as well as non-teaching staff on the same. Dr. Manisha Bhise suggested a check-up camp for the college.

## Key Highlights of Meeting:

- |   |  |
|---|--|
| 1 | Gap analysis needs to be mapped for all Courses for all Semesters. |
| 2 | Summer Internships for 3rd Year students in allied fields.         |
| 3 | Personality Test based on Architecture for Students and Alumnis.   |
| 4 | Incubation Cell and Opportunities for Graduates and Students.      |
| 5 | Vertical Studio format to inculcate in the curriculum.             |

The Meeting was formally ended by vote of thanks and next date of meeting will be intimated soon.

### Prepared By:

Ar. Shreya Hans  
Research Assistant, SKLTCOA.

### Verified By:

Prof Ar. Rupali Gupte  
Principal - SKLTCOA.

Mr. Rahul Tiwari  
Secretary, Rahul Education.



Mr. Utsav Tiwari  
COO, Rahul Education.