



Smt. K. L. Tiwari Education Society's  
**SMT. K. L. TIWARI  
COLLEGE OF  
ARCHITECTURE**

Foundation of Excellence

Approved by Council of Architecture, New Delhi & DTE,  
Maharashtra State & Affiliated to University of Mumbai  
DTE Code No.: AR 3484

Action Taken Report for IQAC Meeting held on 17.05.2023 for A.Y. 2022-2023

Sr. No	Agendas	Action Taken
01	To discuss about organization of IQAC data.	<ul style="list-style-type: none"><li>Implemented a systematic approach to categorize IQAC data based on various quality metrics, including academic performance, research activities, infrastructure, and student support services. This categorization helps in streamlined data retrieval and analysis.</li></ul>
02	To discuss responsibilities about various criteria.	<ul style="list-style-type: none"><li>Assigned specific criteria from the NAAC accreditation framework to relevant departments and faculty members. Each criterion was linked to a responsible person or team tasked with managing and reporting on that area.</li><li>Developed a responsibility matrix that maps out the distribution of tasks related to each criterion. This matrix helps in tracking progress and ensuring accountability.</li></ul>
03	Distribution of work for IQAC.	<ul style="list-style-type: none"><li>Distributed specific tasks and projects among IQAC members based on their expertise and areas of responsibility. This includes data collection, analysis, reporting, and quality improvement initiatives.</li><li>Regularly reviewed progress and provided feedback to ensure that tasks are completed efficiently and effectively.</li></ul>
04	Collection of data and guidance associated with the same.	<ul style="list-style-type: none"><li>Provided guidance and support to departments and faculty involved in data collection. This includes offering training on data entry, analysis, and reporting, as well as addressing any queries or issues.</li><li>Established quality assurance processes to verify the accuracy and completeness of collected data. This includes conducting audits and reviews to ensure data integrity.</li></ul>

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