



Smt. K. L. Tiwari Education Society's
**SMT. K. L. TIWARI
COLLEGE OF
ARCHITECTURE**

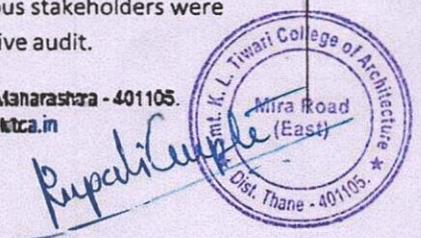
Foundation of Excellence

Approved by Council of Architecture, New Delhi & DTE,
Maharashtra State & Affiliated to University of Mumbai
DTE Code No.: AR 3434

Action Taken Report for IQAC Meeting held on 23.06.2023 for A.Y. 2023-2024

Sr. No	Agendas	Action Taken
01	Road map sent to all HEI's.	<ul style="list-style-type: none">o The roadmap for academic and administrative activities has been successfully disseminated to all Higher Education Institutions (HEIs). This was done via email and followed up with a formal notification to ensure receipt and understanding.
02	To take follow up on activities regarding NAAC.	<ul style="list-style-type: none">o A follow-up meeting was conducted with the NAAC coordinator to assess the status of ongoing activities related to the accreditation process. Key points of action include the completion of necessary documentation and alignment of practices with NAAC standards.
03	Curriculum Feedback.	<ul style="list-style-type: none">o A structured feedback mechanism was implemented, allowing students and faculty to provide insights on the current curriculum. Feedback has been collected and is currently being analysed to identify areas for improvement.
04	Update of the alumni data collection.	<ul style="list-style-type: none">o The alumni data collection process has been updated. An online portal was created to facilitate the easy submission of information by alumni.
05	Discussion regarding the audit report.	<ul style="list-style-type: none">o A thorough discussion was held regarding the latest audit report. Key findings were addressed, and action points for compliance and improvement were outlined. Responsibilities have been assigned to respective departments for timely implementation.
06	Update on Value Added Courses.	<ul style="list-style-type: none">o An inventory of current value-added courses has been completed, and new course proposals are under review. A committee is working on aligning these courses with industry needs to enhance student employability.
07	Result Analysis.	<ul style="list-style-type: none">o An analysis of the previous semester's results was conducted. Performance trends were reviewed, and strategies for improving student performance have been proposed, including additional support sessions and mentoring programs.
08	Discussion on AAA.	<ul style="list-style-type: none">o A preliminary discussion was held regarding the upcoming Academic and Administrative Audit (AAA). A timeline for preparation and the roles of various stakeholders were outlined to ensure a comprehensive audit.

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09	Discussion on SOP for IQAC.	<ul style="list-style-type: none">o Draft Standard Operating Procedures (SOP) for the Internal Quality Assurance Cell (IQAC) have been discussed. Suggestions for refinement were received; and the finalized SOP will be circulated for approval by the next meeting.
10	To take follow up on Elections.	<ul style="list-style-type: none">o The follow-up on student council elections has been initiated. An electoral committee has been formed, and a timeline for nominations and elections has been established to ensure transparency and engagement.
11	Update on gender-related activities.	<ul style="list-style-type: none">o An update on gender-related activities was provided, highlighting recent workshops and initiatives aimed at promoting gender equality within the campus. Plans for future activities are being developed to foster a more inclusive environment.
12	Foresight issues in any criteria.	<ul style="list-style-type: none">o Discussions on potential foresight issues in various criteria were held. Departments are encouraged to identify and report any challenges or opportunities that could impact the institution's strategic goals.
13	Discussion on Competitive Exams.	<ul style="list-style-type: none">o A session was organized to discuss the preparation and support systems for students appearing for competitive exams. Additional workshops and resource materials will be made available to assist students.

D. S. Raju

Asst. Prof. Dhanashree Raju
IQAC Coördinator,
SKLTCOA.



Rupali Gupte

Prof. Rupali Gupte.
Principal,
SKLTCOA